

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Joel Dodsworth	Telephone number: 0113 378 8128	
<b>Subject<sup>2</sup>:</b>	<b>Design &amp; Cost Report for UTMC Capital Programme 2024/25</b>		
<b>Decision details<sup>3</sup>:</b>	a) The Chief Officer (Highways and Transportation) has: <ul style="list-style-type: none"> <li>i) Reviewed and approved the prioritised list of proposed schemes set out in Appendix A for delivery as part of the 2024/25 Urban Traffic Management &amp; Control (UTMC) Capital Programme.</li> <li>ii) Approved the injection of £1,832,000 from CRSTS and £500,000 from TSOG into the UTMC Capital Programme 2024/25.</li> <li>iii) Given authority to incur expenditure of an expected £2,332,000 (inclusive of all works costs, fees and legal costs) which will be funded by way of £1,832,000 from the City Region Sustainable Transport Settlement (CRSTS) and £500,000 from the Department for Transport Traffic Signal Obsolescence Grant (TSOG).</li> </ul>		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) <p>The decision is required to enable the progression and implementation of the UTMC Capital Programme for 2024/25</p>		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision		
<b>Affected wards:</b>	Adel & Wharfedale; Beeston & Holbeck; Burmantofts & Richmond Hill; Calverley & Farsley; Chapel Allerton; Cross Gates & Whinmoor; Gipton & Harehills; Headingley & Hyde Park; Horsforth; Killingbeck & Seacroft; Little		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	London & Woodhouse; Moortown; Morley South; Otley & Yeadon; Pudsey; Roundhay; Temple Newsam; Wetherby.		
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member Councillor Hayden briefed on the 26 <sup>th</sup> February 2024		
	Ward Councillors Engagement for each site will be carried out with the respective Ward Councillors.		
	Chief Digital and Information Officer <sup>5</sup>		
	Chief Asset Management and Regeneration Officer <sup>6</sup>		
	Others		
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Joel Dodsworth. UTMC Capital Programme to be implemented during the 2024/25 Financial Year		
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:- 1 <sup>st</sup> March 2024		
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.


<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup> Gary Bartlett – Chief Officer Highways & Transportation	
	Signature 	Date 8 April 2024

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<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.